



Havanese Club of America

www.havanese.org

HCA Volunteer Resume

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 HCA Corresponding Secretary
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1) Instructions
Please complete this form, sign, and submit it to the HCA Corresponding Secretary (email / mailing info is above).

2) Member Information			
Name			
City State		Phone	
E-Mail Address			
I am currently a HCA voting member in good standing. <input type="checkbox"/> Yes <input type="checkbox"/> No		Member Since Year	

3) HCA Committees and Positions (Refer to the HCA Committee Policy)			
Tell us what Committees you are interested in volunteering for (check all that apply and note any preferences):			
<input type="checkbox"/> AKC Delegate	<input type="checkbox"/> Bylaws	<input type="checkbox"/> Local Clubs	
<input type="checkbox"/> AKC Gazette Columnist	<input type="checkbox"/> Education	<input type="checkbox"/> Membership	
<input type="checkbox"/> AKC Legislative Liaison	<input type="checkbox"/> Health	<input type="checkbox"/> Companion Events	
<input type="checkbox"/> Awards	<input type="checkbox"/> Historian	<input type="checkbox"/> Show Events	
<input type="checkbox"/> Breeder Directory	<input type="checkbox"/> Judges Education	<input type="checkbox"/> Board/Officer	<input type="checkbox"/> National Specialty Staff
		<input type="checkbox"/> Newsletter	<input type="checkbox"/> Other

4) Volunteer Interests	
Tell us what areas you are interested in volunteering for (check all that apply and note any preferences):	
<input type="checkbox"/> Accounting	<input type="checkbox"/> Performance Events (e.g. Rally, Agility, Obedience)
<input type="checkbox"/> Administration	<input type="checkbox"/> Photography/Videography
<input type="checkbox"/> Advertising	<input type="checkbox"/> Public Relations/Speaking/Media
<input type="checkbox"/> Art/Graphic Design	<input type="checkbox"/> Publishing/Newsletter Production
<input type="checkbox"/> Breeding	<input type="checkbox"/> Canine Health/Veterinarian/Vet-Tech
<input type="checkbox"/> Fundraising/Auctions	<input type="checkbox"/> Show Events (e.g. Specialties)
<input type="checkbox"/> Legal/Paralegal	<input type="checkbox"/> Volunteer coordination
<input type="checkbox"/> Parliamentarian	<input type="checkbox"/> Website Design
<input type="checkbox"/> Other, describe:	

5) Volunteer Availability	
Tell us when you would be available to start and how much time you would be willing to volunteer (check all that apply and note any preferences):	
<input type="checkbox"/> Immediately/As Needed	Or Specify Available Start Date (include Month and Year):
<input type="checkbox"/> Flexible Hours/As Needed	Or Specify Timeframes Available: <input type="checkbox"/> Days <input type="checkbox"/> Nights <input type="checkbox"/> Weekends
<input type="checkbox"/> Other, describe:	

6) Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, education, or through other experiences and activities, including licenses, hobbies, etc.

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7) Previous Volunteer Experience

Summarize your previous volunteer experience (include dog and non-dog related as applicable) and any positions held.

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8) Volunteer Agreement and Signature

Volunteers for the HCA are deemed to be "artists for hire" under the copyright laws, donating to the HCA any and all services rendered. Volunteers, by submitting this application agreeing to volunteer for the HCA, do hereby release the HCA from any and all legal and equitable claims against the HCA and it's individual Board members forever.

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statement or other misrepresentations made by me on this form may result in my immediate dismissal from appointed volunteer positions.

Name (printed)			
Signature		Date	

Thanks for your interest in volunteering to assist our Club and Havanese!