HCA Sponsor Requirements

www.havanese.org

What HCA Expects From Sponsors

1. Sponsors must be an HCA member in good standing for at least two years.
2. Sponsors are expected to know the applicant well and to truly believe the prospective member will be an asset to the Havanese Club of America. Membership in HCA is a privilege, and we expect all HCA members to serve the club and the welfare of the breed by serving on a committee, contributing to fund-raising activities, helping at an HCA sponsored event, or supporting the Hotline.
3. Sponsors should make prospective members aware that this is an active club. We give priority consideration to applicants who already have served on a local or national breed club, on all-breed club or a local companion events club. There should be a reasonable expectation that the applicant will be active in the HCA.
4. Sponsors must realize that the applicants they sponsor will have voting rights in the Havanese Club of America and must possess the knowledge necessary to make informed decisions.
5. Sponsors must be fully committed to supporting any applicant they recommend, therefore, sponsors must be more than acquaintances of the applicant. A detailed letter of introduction of the applicant is required. A sponsor must be willing to participate in a phone interview with a Membership Committee member if there are questions that need clarification.
6. Sponsors are responsible for submitting Endorsement Forms to the Membership Committee in a timely manner. **Applications will not be acted upon until complete, including both Sponsor Endorsement Forms**.
7. Each HCA member may sponsor up to four applicants per calendar year. The sponsorship is counted in the year in which the Endorsement Form is signed. The acceptance or rejection of an applicant has no bearing on the number of sponsorships per member.

If you wish to endorse an applicant, please complete this Endorsement Form and return the original signed and dated form directly to:

Regina Skarzinskas
7870 SW Bristol Court
Beaverton, OR 97007

Email questions to: regina@havadoros.com

HCA Membership Sponsor Endorsement Form

Applicant Name(s):

Sponsor Name:

Sponsor Email or Phone:

Please review the HCA Constitution, Bylaws, Code of Ethics and AKC Havanese Standard and respond to the following questions:

1. I have known the applicant(s) personally for _____ years. (A minimum of two years is required for sponsorship.)

2. I have been to the applicant(s) home and saw the facilities they maintain for their dogs.
☐YES ☐NO If you responded NO to this question, please answer the following two questions:

I have seen photos and/or videos of the applicant(s) home and facilities.
☐YES ☐NO

I know a trusted third party who has visited the applicant(s) home and facilities.
☐YES ☐NO

3. In my opinion, the dogs are well cared for. ☐YES ☐NO

4. I can attest that the applicant(s) do not traffic in dogs or sell to pet shops. ☐YES ☐NO

5. I have observed the applicant(s) at dog shows and/or events and believe they practice good sportsmanship. ☐YES ☐NO

6. I believe the applicant is interested in the welfare and advancement of the Havanese breed.
☐YES ☐NO

7. The applicant(s) are interested in learning and following the HCA Code of Ethics and approved breed Standard. ☐YES ☐NO

8. Have the applicant(s) had any problems with other clubs or individuals that we should be aware of? ☐YES ☐NO If you respond YES to this question, please describe the circumstances below

Why are you endorsing this applicant for HCA membership? Please introduce the prospective member to this committee. Describe the type of interactions you have had with the applicant. Please provide detailed information describing how and why you feel this applicant will be a positive addition to HCA. Use the back of this page and/or additional sheets of paper if necessary. This information will help the Membership Committee and the Board of Directors to learn about the applicant. The information provided is considered confidential and will only be used by the HCA Membership Committee and Board of Directors. It will not be shared with the applicant. If you find that you do not know enough about the applicant(s) to adequately complete this form, please decline to sponsor them.

Sponsor Statement:
I have been an HCA member in good standing for at least two years and meet the sponsor eligibility requirements described in the Membership Application Policy. My endorsement means that I have observed the applicant's willingness to follow all criteria for membership and to subscribe to the purposes of HCA. I have answered these questions freely, fully, and to the best of my knowledge. I also understand and agree that should the applicant be denied that I am not entitled to any explanation. I further agree to hold the HCA, the Membership Committee, the Board of Directors, and its members harmless for any harm or injury that may be claimed for such denial. I will reimburse the HCA, the Membership Committee, the Board of Directors, or members for the cost of defending any action I may initiate related to the denial of the applicant, including reasonable attorneys' fees, if applicable. I understand that falsifying information on this form may result in the loss of sponsorship privileges.

Sponsor Signature: Date: